

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 25, 2023

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 6:00 P.M.

A. ROLL CALL

Mrs. Perez - President	Mr. Zambrano	Mr. Ferraina
Mrs. Peters - Vice President	Mrs. Youngblood Brown	Mrs. Dangler
Mr. Grant	Ms. Benosky - ZOOM	Mr. Garlipp

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

C-3 AUDITORS PRESENTATION - Scott Clelland of PKF O'Connor Davies, LLC.

Scott Clelland from PKF O'Connor Davies reviewed the audit reports with the Board of Education, beginning with the Auditor's Management Report (AMR). He reviewed the 3 findings and went on to discuss the financial stability of the district reviewing the fund balance as well as food service and the close out of the self-insured program. He stated that Food Service has an unusually high fund balance, like many other districts in New Jersey, which is due to COVID and the fact that the State funded all children who received meals. Mr. Clelland suggested that if the Board is looking to do any construction work through Food Service, they should get approval from the Department of Education and the Department of Agriculture prior to construction.

C-4. Comments from the Finance Committee Chair (APPENDIX C-1) - Mrs. Youngblood Brown

Mrs. Youngblood Brown gave her report to the full Board and asked Mr. Genovese to brief the Board on the adjustments that were made to the tentative budget approved by the County.

Mr. Genovese – Each year after the budget is submitted to the County Office for approval, the finance and administrative team delve further into the budget to see if any changes are needed or if any further adjustments can be made prior to the budget being presented to the Board for adoption. Based on conversations with Mr. Rodriguez and the cabinet regarding summer school and summer camp for this year, it was determined that since we have full participation from the staff, we were able to adjust the budget down by \$600,000 by returning the salaries back to pre-COVID levels. Additionally, there is an anticipation of several retirements and resignations for next year, some positions reduced while others will be filled but at a lower starting salary than the retirees. This will create salary breakage in the budget. It was decided that the breakage would be taken now to help further reduce property taxes in the amount just shy of \$800,000. Overall the budget will be reduced as adopted tomorrow night by approximately \$1.3 million creating a \$.12 reduction from this year and a tax rate that is approximately \$.25 lower than it was in 2020.

Mr. Ferraina commented regarding reviewing every position each year to ensure that we have the proper level of staffing. He is also concerned about some of our lowest paid employees that are making \$16.00 per hour. Mr. Ferraina applauded the administration for doing a great job in reducing the budget further.

Mr. Grant – How is student performance doing?

Mr. Rodriguez – We do keep the Board informed on student performance. We do not have any ratings this year so far.

Mr. Ferraina expressed his concern about working to achieve better outcomes regarding student behavior and achievement.

Mr. Rodriguez – We are focused on those areas. This past year our graduation rate was 94.6% while the State's average was 93%. We just went through QSAC and are currently waiting for our final scoring.

Mrs. Perez – If the side bars from summer camp expired last year why did we include additional funds for next year in the budget?

Mr. Rodriguez – We included it in case we were finding it difficult to staff camp for this year.

Mrs. Perez asked about our current contract with Integrity Health regarding the Health Center.

Mr. Genovese stated that after consultation with the Board attorney, it appears that we will have to go out for an RFP for someone to manage the Center after the contract period is over, explaining the pros and cons of the possible outcome.

Mr. Zambrano – We went out for an RFP for the auditor and I feel that this was one of the best presentations we have had with regard to the annual audit.

Mrs. Peters spoke regarding health care, stating that the staff may be more receptive to the possible change.

Mrs. Perez asked Mr. Rodriguez about the meeting that was held with the Mayor, Business Administrator for the city and Councilwoman Widdis.

Mr. Rodriguez stated that it was designed to be an introduction of the Business Administrator to us in his new role as well as discuss the Boards concerns regarding the S2 and State Aid formula. He further stated that it is anticipated that perhaps in the fall the parties can get together again to share ideas regarding budgets and project developments.

D. APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:

I entertain a motion that the Board approve the following minutes:

- Executive Session Meeting minutes of February 21, 2023
- Agenda Meeting minutes of March 14, 2023
- Executive Session Meeting minutes of March 14 2023
- Regular Meeting minutes of March 15, 2023
- Executive Session Meeting minutes of March 15, 2023

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2023 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

2. **BUDGET TRANSFER REPORTS – FY2023 JANUARY**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY 2023 January as listed be approved for the month ending January 31, 2023.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 26, 2023

3. **BOARD SECRETARY'S REPORT - FY2023 JANUARY**

I recommend the Board approve the Board Secretary's Report for the month ending January 31, 2023 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

4. **REPORT OF THE TREASURER - FY2023 JANUARY**

I recommend the Board approve the Report of the Treasurer for the month ending January 31, 2023 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following (continued):**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2023 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 26, 2023

6. **BILLS AND CLAIMS - JANUARY 13 - 19, 2023, FEBRUARY 3 - 28, 2023 AND MARCH 1 - 31, 2023 AND APRIL 1 - 26, 2023 FOR THE CITY OF LONG BRANCH**

I entertain a motion that the Board approve the bills and claims for January 13 - 19, 2023, February 3 - 28, 2023, March 1 - 31, 2023 and April 1 - 26, 2023 for the City of Long Branch (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - JANUARY 13 - 19, 2023, FEBRUARY 3 - 28, 2023, MARCH 1 - 31, 2023 AND APRIL 1 - 26, 2023 EXCLUDING THE CITY OF LONG BRANCH**

I entertain a motion that the Board approve the bills and claims for January 13 - 19, 2023, February 3 - 28, 2023, March 1 - 31, 2023 and April 1 - 26, 2023 excluding the City of Long Branch (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2023**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2023 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2023**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2023 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Historic High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Middle School
Morris Avenue School

APRIL

Davi Rodrigues
Derek Michael Johnson
Astrid Rachell Bermudez
Nichols William Berse
Ziyanah Davis
Christina Grace Olson
Moaye Davina Hayes
Shakir Dwayne Powell
Justin Rodriguez
Giovanna Rodrigues

2. **RECOGNITION OF STUDENT ACHIEVEMENT**

On April 12th, the George L. Catrambone School was presented with the Eco-Schools Green Flag award, the most prestigious of Eco-Schools awards. The Green Flag Award is the third of three award levels in the Eco-Schools USA program. To be eligible for the Green Flag Award, a school must follow the Seven Step Framework and complete at least three pathways.

The George L. Catrambone School student green team led our school in completing various activities in order to be eligible and achieve the Green Flag Award from NJ Audubon, which strives to create connections between our community and nature. From student projects like our fresh fruit and vegetable program to exercising for healthier lifestyles to collecting recycled bottles throughout our entire community, our students have been leaders in educating others and making the world around us a better place. Receiving this award signifies that our school has made significant and measurable changes impacting environmental sustainability, both within our school and throughout the larger community. The George L. Catrambone School is one of the few schools in New Jersey to have received all three Eco-Schools Green Flags.

3. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month" - **APRIL**

a. **EDUCATOR OF THE MONTH**

Michelle Petillo, Teacher, Audrey W. Clark School

b. **SUPPORT STAFF OF THE MONTH**

Samantha Rebimbas, Secretary, Long Branch High School

4. **RECOGNITION OF ACHIEVEMENT**

ADRIAN CASTRO, High School Leadership Academy Administrator has been selected as the recipient of the Excellence in Educational Leadership - Master's Award for Spring 2023. He will be honored at the School of Education Academic Awards Ceremony on April 25, 2023.

5. **SCHOOL PRESENTATION**

The Audrey W. Clark School has gone through a new and exciting transformation for the start of the 2022-23 school year. Tonight's video presentation, "Allow Us To Reintroduce Ourselves" provides a glimpse into the philosophy of the program and highlights how the program benefits the students that attend. The mission of the program is to provide a safe and nurturing environment where students feel accepted, respected and valued. The program was developed utilizing concepts from Maslow's Hierarchy of Needs in which physiological needs, safety and a sense of belonging are focused on to help a student later develop positive self esteem and achieve self-actualization where they can begin to fully tap into their academic and whole self potential. The behavioral intervention component of the school takes a Nurtured Heart approach utilizing proactive recognition and building each student's inner wealth. Students are reminded of their daily accomplishments and the idea that they are in control of shaping their goals. Through our Tiers of Privilege behavior modification system, students receive daily feedback and are in control of earning points and receiving different levels of rewards. The Tiers of Privilege are based on the three areas of Self Management, Personal Conduct and Academic performance. In the classroom students are provided with the academic support to address their individual learning needs and meet the same standards set forth by both the district and the state as Long Branch students. The ultimate goal is for every student to graduate and become productive members of the community.

Mr. Rodriguez reviewed the Agenda with the Board.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

1. **RESOLUTION TO ADOPT THE 2023 - 2024 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education adopted a tentative budget on March 15, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 6, 2023; and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 17, 2023, and

WHEREAS, the final budget was presented to the public during a hearing held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey on April 26, 2023, and

WHEREAS, the Long Branch Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Long Branch Board of Education established \$85,400 as the maximum travel amount for the current school year and has expended \$73,278 as of this date; now

THEREFORE BE IT RESOLVED, the Long Branch Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$92,350 for the 2023-2024 school year.

WHEREAS, that the Long Branch Board of Education includes in the final budget the adjustment for enrollment in the amount of \$215,358. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

WHEREAS, within said budget, the Board's intention is to deposit up to \$4.5 million into capital reserve in June of 2023 for the purpose of facility acquisition and renovations for which money will be withdrawn from the capital reserve account in 2024, and

WHEREAS, the Long Branch Board of Education has now determined to make modifications to the tentative budget as listed on **APPENDIX G-1**.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

1. **RESOLUTION TO ADOPT THE 2023 - 2024 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)**

BE IT RESOLVED, that in consideration of the above the Long Branch Board of Education hereby adopts the following final budget for FY 2023 - 2024:

	General Fund	Special Revenue	Debt Service	TOTAL
2023 - 2024 Total Expenditures	\$120,129,164	\$17,717,429	\$590,875	\$138,437,468
Less: Anticipated Revenues	\$65,967,125	\$17,717,429	-0-	\$83,684,554
Taxes to be Raised	\$54,162,039	-0-	\$590,875	\$54,752,914

BE IT FURTHER RESOLVED, the Long Branch Board of Education hereby adopts the 2023-2024 school year budget and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: April 26, 2023

2. **APPROVAL TO ACCEPT THE FY2022 AUDIT**

I recommend the Board accept the June 30, 2022 audit as presented by Scott Clelland of PKF O'Connor Davies, LLC.

3. **APPROVAL OF THE CORRECTIVE ACTION PLAN FOR THE FY2022 AUDIT**

I recommend the Board approve the Corrective Action Plan for the FY2022 audit and the implementation of the recommendations - **APPENDIX G-2**.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

4. **APPROVAL TO ACCEPT ADDITIONAL FY2023 IMPACT AID FUNDING**

I recommend the Board approve the acceptance of the additional FY2023 Impact Aid grant funding in the amount of \$6,836.

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. **APPROVAL TO ACCEPT FY2023 SCHOOL CLIMATE CHANGE PILOT GRANT**

I recommend the Board approve the acceptance of the FY2023 School Climate Pilot grant in the amount of \$7,659.

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

6. **APPROVAL OF TRANSPORTATION JOINTURE WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT**

I recommend the Board approve transportation for a Long Branch student (Local ID#90850078) to/from a Group Home in Mount Laurel, New Jersey to Burlington County Special Services, Westhampton, New Jersey. The bus route consists of five students; therefore 20% of route costs will be the responsibility of the Long Branch Board of Education and will begin on January 30, 2023 and end on or about June 30, 2023 for a maximum of 91 days at \$61.55 per diem, at a cost not to exceed \$5,601.05.

7. **APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2024**

I recommend the Board renew the contract with Sodexo for the 2023 - 2024 school year with a management fee of \$453,787.76, which represents an increase of \$29,985.98. Sodexo guarantees that the district shall receive a surplus of at least, but not limited to, six hundred, thirty five thousand dollars and no cents (\$635,000) for the 2023 - 2024 school year. If the actual surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to the district in an amount not to exceed six hundred, thirty five thousand dollars (\$635,000). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.

8. **APPROVAL OF COOPERATIVE PURCHASES**

I recommend the Board approve/ratify the list of cooperative purchases that exceed the bid threshold as listed on **APPENDIX G-3**.

9. **GIFTS TO SCHOOLS**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-4**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

1. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

I recommend the Board approve the suspension with pay of employee Jonathan Friedman (#4761), Technician, effective March 22, 2023 - **APPENDIX-H-1.**

2. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

I recommend the Board approved the suspension with pay of employee Gareth Grayson (#4883), Teacher, effective March 27, 2023 - **APPENDIX- H-2.**

3. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

I recommend the Board approved the suspension with pay of employee Wanda Castle (#4355), Instructional Assistant, effective March 30, 2023 - **APPENDIX- H-3.**

4. **SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

I recommend the Board approve the suspension with pay of employee Patrick Tracey (#8627), Corridor Aide, effective March 31, 2023 - **APPENDIX H-4.**

5. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee Terrence King (#5168), Instructional Assistant, effective March 27, 2023 - **APPENDIX- H-5.**

6. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee Gerald Rudin (#8614), Teacher, effective April 17, 2023 - **APPENDIX- H-6.**

7. **RESCIND - CONTRACTUAL POSITIONS**

I recommend the Board rescind the employment contract for the following individuals:

LEONA GUADALUPE, Instructional Assistant, effective March 1, 2023.

NAKIHYA LEE, Instructional Assistant, effective March 30, 2023.

8. **RETIREMENT - CONTRACTUAL POSITION**

I recommend the Board accept the retirement of the following individuals:

MARY BOYCE, Instructional Assistant, effective July 1, 2023. Ms. Boyce has a total of 25 years of service.

PATRICIA BRUCKNER, Teacher, effective July 1. 2023. Ms. Bruckner has a total of 29 years of service.

TERESA MORRISSEY, Teacher, effective July 1, 2022. Mrs. Morrissey has a total of 23 years of service.

GLORIA PIZARRO, Instructional Assistant, effective July 1, 2023. Ms. Pizarro has a total of 21 years and 5 months of service.

FRANK VOGT, Instructional Assistant, effective July 1, 2023. Mr. Vogt has a total of 7 years of service.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

9. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

STEFANIE BURKE, Teacher, effective June 30, 2023.

CHRISTINE CHECKI, Instructional Assistant, effective April 11, 2023.

GRETCHEN DAVIDIAN, Teacher, effective March 14, 2023.

DANIELLE DEMARCO, Teacher, effective June 30, 2023.

ANGELINE FLORES, Teacher, effective June 30, 2023.

JILLIAN HAGGARD, Teacher, effective June 30, 2023.

TANAI JOHNSON, Instructional Assistant, effective April 20, 2023.

STEVEN MACRI, Guidance Counselor, effective June 30, 2023.

NICOLE McCREESH, Teacher, effective June 30, 2023.

GERALD RUDIN, Teacher, effective June 30, 2023.

STEPHEN STEC, Teacher, effective June 30, 2023.

YVELISE VASQUEZ, Confidential Secretary, effective April 10, 2023.

10. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individual:

BERNADETTE ODOMS, STEAM Summer Program Teacher, effective April 12, 2023.

11. **STAFF TRANSFERS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve the transfer of the following individuals:

MICHAEL CONTE, from Gregory School Instructional Assistant to High School Instructional Assistant, effective March 20, 2023.

TERRENCE KING, from Amerigo A. Anastasia School Instructional Assistant to Gregory School Instructional Assistant, effective March 27, 2023.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

12. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

CHARLES COCHRAN

Elementary Teacher
Amerigo A. Anastasia School
BA, Step 1
\$56,011.00

Certification: Teacher of Elementary K-6

Education: Monmouth University

Replaces: Lisa Pangborn (Reassignment)

(Acct. # 15-120-100-101-000-03-00) (UPC # 0378-03-GRDE1-TEACHR)

Effective: September 1, 2023

GABRIELLA ESTRADA

Music Teacher
Gregory School
BA, Step 1
\$56,011.00

Certification: Teacher of Music

Education: Monmouth University

Replaces: Amanda Siller (Resignation)

(Acct # 15-120-100-101-000-07-00) (UPC # 0675-07-MUSIC-TEACHR)

Effective: September 1, 2023

MCKENZIE DELAHANTY

ICS Elementary Teacher
Gregory School
MA, Step 1
\$60,011.00

Certification: Teacher of students with disabilities and Teacher of Elementary K-6

Education: Monmouth University

Replaces: Carol Possiel (Retirement)

(Acct. # 15-213-100-101-000-07-00) (UPC # 0629-07-SERSR-TEACHR)

Effective: September 1, 2023

13. **APPOINTMENT OF SUPERVISOR OF VISUAL AND PERFORMING ARTS AND INDUSTRIAL ARTS**

I recommend the Board approve the following named individual as Supervisor of Visual and Performing Arts and Industrials Arts:

LONELL KLINA, Historic High School at \$105,000. Replaces Jeremy Martin (Reassignment).
(Acct. #11-000-221-102-000-12-00) (UPC # 1174-12-VPIAK12-SUPE), effective July 1, 2023.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

14. **APPOINTMENT OF CUSTODIAN**

I recommend the Board approve the following named individuals as a Custodian:

ERNEST AGEITOS, Custodian at District at Step 3 \$38,311.00, effective Pending Pre Employment Physical*. Replaces: Open UPC
(Acct.# 11-000-262-100-000-10-00) (UPC # 1641-10-OFB&G-CUST12)

CLARA OCHOA, Custodian at District at Step 2 \$38,161.00, effective Pending Pre Employment Physical*. Replaces: Alicia Ludlow (Resignation)
(Acct. #11-000-262-100-000-10-00) (UPC # 0838-10-OFB&G-CUST12)

15. **APPOINTMENT OF GROUNDSPERSON**

I recommend the Board approve the following named individual as a Groundsperson:

JOSEPH ARCANGELO, Groundsperson at District at Step 5 \$38,611.00, effective Pending Pre Employment Physical*. Replaces: Vicente Cruz-Hernandez (Resignation)
(Acct. # 11-000-263-100-000-12-00) (UPC # 1004-12-OFB&G-GROUND)

16. **PROFESSIONAL DEVELOPMENT**

I recommend the Board approve the attendance of the staff members as listed below:

Threat Assessment and Management Training \$25.24/hr.

Virtual Training on July 12, 2023 - 8:30am - 3:00pm

George Alonzo, Laura Bland, Tereke Bowles, Jenna Case, Devron Clark, Felicia Clark, Kirsty Corcoran, Joseph DeFillipo, Ralph DeFillipo, Zayra De Moraes, Tariq Durant, Michelle Gargiulo, Jennifer Gervase, Maureen Hague, Bogumila Hout, Laura Iandoli, Lisa Johnson, Margaret Johnson, Rodolfo Itzol, Sarah Kaplan, Shannon King, Sydney Lasquinha, Amanda MacDonald, Christina Marra, Yvette Mayo, Mike McLaughlin, Tracy McMahon, Stephane Moise, Meghan Mueller, Michelle Petillo, Silvia Rainho, Megan Renzo-Mazza, Amy Rock, Scott Rothberg, Ana Rugo, Brittany Saez, Kevin Schaubert, Ralph Silva, Janise Stout, Lauren Sweet, Amanda-Leigh Terry, Carlos Villacres, Brenda Williams

Virtual Training on June 29, 2023 - 8:30am - 3:00pm

Jeanine Fasano

17. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

Building Security

\$15.45/hr.

Carlos Gomez

Home Instruction

\$29.70/hr.

Kirsty Corcoran

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

17. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR (continued)**

HIGH SCHOOL

Academic Lab Instructors- Homework Club \$25.00/hr.
Devron Clark

18. **SUMMER AND PART-TIME STIPEND POSITIONS - SUMMER 2023**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

Project AWARE Task Force \$63.86/hr.
Megan Bolger, Nykeriah Jones, Megan Renzo-Mazza, Nicole Trainor

AWC Team Leaders Summer - 10 Days \$31.43/hr.
Meghan Mueller (5 Days)
Maureen Hague (5 Days)

AWC Guidance Counselor \$31.43/hr.
Lindsay Stefan (5 Days)

AWC Summer HS Teachers \$26.00/hr.
Daniel Brownridge, Blair Kiss

ESL Summer Tutors (Teachers) \$26.00/hr.
Alexandra Ferretti, Lupe Kiy, Rosa Melo

ELL Examiners (Teacher) \$26.00/hr.
Claudia Giron, Bernadette Odoms, Doreen Ortega, Maranda Sagos, Sabrina Sheerin, Ashley Stubbington

Adult ESL Summer Program Team Leader \$30.80/hr.
Claudia Giron

Adult ESL Summer Program Instructional Assistants \$14.13/hr.
Amanda Castano, Rosa Melo, Yessika Moreno

Adult ESL Summer Program Teachers \$25.00/hr.
Amanda Castano, Claudia Giron, Cristina Medlin, Rosa Melo, Michael Vieira

Adult ESL Summer Program Substitute Teachers \$25.00/hr.
Claudia Giron, Yessika Moreno, Jessica Rodriguez, Michael Vieira

19. **HIGH SCHOOL SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**

I recommend the Board approve/ratify the following part-time and stipend positions:

High School Summer Program Weight Room Supervisors (pm) \$20.94/hr.
Jessica Rodriguez

High School Summer Substitute Program Weight Room Supervisors \$20.94/hr.
Terrence King (pm)

- H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**
20. **MIDDLE SCHOOL SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**
I recommend the Board approve/ratify the following part-time and stipend positions:
- MS Summer School Program Debate Teacher** \$26.00/hr.
Ellyn Bissey
21. **ELEMENTARY K-5 STEAM SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023**
I recommend the Board approve/ratify the following part-time and stipend positions:
- STEAM Summer Program Substitute Site Coordinator/Facilitator** \$31.43/hr.
July 5th - August 11th (Summer Program).
Brenda Itzol
- STEAM Summer Program Teachers** \$26.00/hr.
Kevin Carey, Tracey Cummings, Lisa Cureton, Stefania DeSouza-Favareto, Lauren Flynn, Kevin Gilbert, Tanai Johnson, Terrence King, Kelly McOmber, Gabriela Stanziale
- STEAM Summer Program Music Teachers** \$26.00/hr.
Ryan Krywinski, Anthony Giordano
- STEAM Summer Program Substitute Teachers** \$26.00/hr.
Amy Branagan, Alexa Booth, Aaliyah Brown, Brianne Brown, Lee Carey, Carrie Cho, Zachary Clements, Charles Cochran, Judith Edwards, Virginia Feldman, Brenda Itzol, Yvette Mayo, Stephane Moise, Tarik Morrison, Gia LaRocca, Brittney Ramsey, Maranda Sagos, Erin Schoonveld, Stacy Simms, Socorro Sanchez-Sartorio, Angel Whaley
- STEAM Summer Program Instructional Assistants** \$14.13/hr.
Alexa Booth, Courtney Braun, Danisha Clayton, Shatika Wallace
- STEAM Summer Program Safe School** \$15.71/hr.
Shannon McSorley, Garry McCleave, Stephane Moise
- STEAM Summer Program Swim Instructor/Lifeguard** \$26.00/hr.
Kiera Brown
22. **EXTENDED SCHOOL YEAR STIPENDS - Summer 2023**
I recommend the Board approve/ratify the following part-time and stipend positions:
- ESY Counselors - Related Services** \$63.86/hr.
Meghan Amendola, Kerry Santos
- ESY HS Special Education Teachers** \$26.00/hr.
Jennifer Flint

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

22. **EXTENDED SCHOOL YEAR STIPENDS - Summer 2023 (continued)**

ESY PreK & Kindergarten Instructional Assistants \$14.13/hr.
Mariana Moreno

ESY PreK & Kindergarten Special Ed Teachers \$26.00/hr.
Kim Porzio

ESY Substitute Teachers \$26.00/hr.
Camille Barone-Simon, Valerie Browning, Emily Bryk, Natalie DellaRagione, Claudia Giron, Mary Jensen, Francis O'Hare

23. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022-2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>University of Southern California</u>	<u>May 15, 2023 - December 12, 2023</u>
Lauren Zwirtz	Amy Rock (May 15 - August 2023)
LBMS-SBYS	Joey Robinson (Sept 7 - Dec 12, 2023)
Gregory School	

24. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022-2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Kean University</u>	<u>May 15, 2023 - July 27, 2023</u>
Marianne Carr	Kim Walker
JMF School	

25. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following individuals to assume the position of Mentor at a rate of \$550 annually for a 1 year term:

<u>LOCATION:</u>	<u>TEACHER:</u>	<u>MENTOR:</u>
Audrey W. Clark	Olivia Majeski	Victoria Leotsakas

26. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following individual to assume the position of Mentor at a rate of \$1000 annually for a 1 year term:

<u>LOCATION:</u>	<u>TEACHER:</u>	<u>MENTOR:</u>
George L. Catrambone	Janna Montague	Angela Matty

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

27. **CHANGE IN TRAINING LEVEL 2022- 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individual, effective May 1, 2023:

KRISTEN COUGHLIN, Elementary School Teacher, moving from MA to MA+30 on the teacher's salary guide.

28. **APPOINTMENT OF SUBSTITUTES FOR THE 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following substitutes for the 2022-2023 school year:

SUBSTITUTE INSTRUCTIONAL ASSISTANTS - PENDING FINGERPRINTS*

Victoria Ruiz*, Anthony Giordano

SUBSTITUTE CORRIDOR AIDE - PENDING FINGERPRINTS*

Jared Tracey

SUBSTITUTE CUSTODIANS - PENDING FINGERPRINTS*

Ynmaculada Amparo Cepeda

SUBSTITUTE TEACHERS - PENDING FINGERPRINTS*

Thaissa Braga, Alexandara Muscillo, Victoria Ruiz*, Karolina Sliwiak, Diego Volpe

29. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2023**

I recommend the Board approve/ratify the following coaching/athletic stipend appointment:

VOLUNTEER COACH

Meghan Schneck Girls Asst. Lacrosse Coach volunteer - no salary/stipend

30. **ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-7.**

31. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-8.**

32. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for all employees in their respective units as listed below, (which will be labeled **APPENDIX H-9** and made part of the permanent minutes upon Board approval), with the exception of those personnel actions taken prior to the Board meeting and items #33 and #34. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions. The listed salaries are the current 2022-2023 salaries and will be updated based on final negotiations:

- LBSEA
- LBFT
- LBPDA
- LBSCA
- Unaffiliated

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

33. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for affiliated and Non-affiliated employees as listed. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions. The listed salaries are the current 2022-2023 salaries and will be updated based on final negotiations:

Jenna Camacho	Student Services Program Supervisor	\$92,880
Marianne Carr	Teacher BA+30	\$87,661
Amy Zambrano	Teacher BA	\$56,761
Susan Zambrano	Confidential Secretary	\$61,684

34. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for affiliated and Non-affiliated employees as listed. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions. The listed salaries are the current 2022-2023 salaries and will be updated based on final negotiations:

Carli Garlipp	Teacher BA	\$ 60,261
Elisa Perez	Teacher BA	\$ 70,461
Leovigilda Perez	Instructional Assistant	\$ 41,792
Eric Peters	Attendance Officer	\$ 63,546
Alberto Torres	General Field Technician	\$ 49,910
Angela Torres	Academy Administrator	\$117,061

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PUPIL PERSONNEL SERVICES CONSULTANT - 2022 - 2023**

I recommend the Board approve the Pupil Personnel Services Consultant for the 2022-2023 school year as listed:

Educational Consultants of NJ LLC

Bilingual (Spanish) educational, psychological, and speech assess. with report	\$550.00
Monolingual educational, psychological, and speech assess. with report	\$500.00
IEP Meeting, 1 hour	\$100.00

4. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2022 - 2023 school year for the students listed on **APPENDIX I-3.**

I. **STUDENT ACTION - The Superintendent of Schools recommends the following (continued):**

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following atypical out of district students for placement and transportation for the 2022 - 2023 school year:

OCEAN ACADEMY

Bayville, N.J.

Tuition: \$16,019.04

Transportation:

Effective Dates: 4/3/23-6/15/23

ID#: 101200049, classified as eligible for Special Education & related services

6. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT-OF-DISTRICT STUDENTS FOR PLACEMENT FOR THE 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following termination of atypical tuition-in students for the 2022-2023 school year.

BRIGHT HARBOR

Bayville, N.J.

Tuition: \$22,693.64

Student ID#: 12001154

Effective Date: 3/22/23

GREEN BROOK ACADEMY

Wildwood, N.J.

Tuition: \$49,815.99

Student D#: 20239251

Effective Date: 3/22/23

7. **CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

March 15, 2023

STUDENT TEACHER/INTERN PLACEMENT

Essence Davis, Student Intern placed with Kristine Villano at the Anastasia School. This should have listed Essence Davis placed with Kristine Villano at the Audrey W. Clark School.

ELEMENTARY K-5 STEAM SUMMER PART-TIME AND STIPEND POSITIONS - SUMMER 2023

Doreen Regan; STEAM Summer Program Site Coordinator/Facilitator at \$31.43/hr. This should have read March 1st - June 15 (25 flexible hours for Summer Program planning purposes). July 5th - August 11th (Summer Program).

Felicia Clark, Kim Walker; STEAM Early Childhood Summer Learning Site Coordinators/Facilitators at \$31.43/hr. This should have read March 1st - June 15 (25 flexible hours for Summer Program planning purposes). July 5th - August 11th (Summer Program).

TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR

Teacher - Gabriela Rodrigues, Kristen Circelli to assume the position of Mentor at a rate of \$550 annually for a 1 year term. This should have read at a rate of \$550 annually for a 1 year term provided by the Board of Education.

7. **CORRECTIONS/REVISION TO MINUTES (continued)**

February 22, 2023

FAMILY/MEDICAL LEAVE OF ABSENCE

EMP ID 7825, should have read High School teacher use of sick days for March 20, 2023, use of urgent business day for March 21, 2023 and began unpaid days from March 22, 2023 through June 30, 2023.

January 18, 2023

ANNUAL DISTRICT STIPENDS - 2022 - 2023 SCHOOL YEAR

Pierre Joseph; Gr. 9-12 Spanish IV Curriculum Writer (50 hours per writer) at \$25.13/hr. This should have read Gr. 9-12 French IV.

Zaida Castano; Gr. 9-12 Italian IV Curriculum Writer (50 hours per writer) at \$25.13/hr. This should have read Gr. 9-12 Spanish IV.

Natalie Hernandez; Gr. 9-12 French IV Curriculum Writer (50 hours per writer) at \$25.13/hr. This should have read Gr. 9-12 Italian IV.

DISCUSSION

April as Child Abuse Prevention and Awareness Month

Mr. Rodriguez stated that the Department of Education has made us aware that April is designated as Child Abuse Protection Month,

New Jersey School Board Association Workshop - October 23 - 26, 2023

Mr. Rodriguez stated that all Board members have been registered to attend the conference in October and all members have been booked at the Ocean Resort Hotel. However, the cost per night exceeds the allowable reimbursement rate by \$30 per night. He stated that if anyone wishes to change their reservation to please contact the Business Office.

Board of Education Summer Retreat

Mrs. Perez stated that the Board Retreat will be held on July 12, 2023 from 12:00 P.M. to 3:00 P.M. for the Board self-evaluation and boardsmanship discussions. The Retreat will be held in the 3rd floor conference room at 540 Broadway.

Mrs. Perez also commented that the Superintendent's evaluation will be starting in a few weeks. Mr. Rodriguez will input his goals after which the non-conflicted Board members can go into New Jersey School Boards to evaluate the Superintendent.

National School Board Conference

The Board members who had attended the National School Board Conference in Orlando reported their experiences. They stated that there were a host of topics and workshops that each member had attended, one of particular interest was the technology workshop on Artificial Intelligence and the role it will play in education and the world moving forward. Some attendees were disappointed with some of the major speakers. They were impressed with the daughter of President George Bush who spoke regarding book clubs and reading which the members felt was very informative. Another topic the

group felt was very encouraging and applicable was how to highlight our school using something other than test scores.

Mrs. Dangler also stated that as a new Board member she was extremely encouraged by the various other Board members from different states that she met and the ability to share ideas and concerns.

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (8).

Ayes (9) Nays (0), Absent (0)

8. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:26 P.M.**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **personnel matters (ID# 4761, ID# 4883, ID# 4355, ID# 8627, ID# 8586), the NJSIAA wrestling investigation (ID# 4445, ID# 8381, ID# 7865) and student matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: April 26, 2023

The Board returned to open session at 8:22 P.M.

ROLL CALL

Mrs. Perez - President
Mrs. Peters - Vice President
Mr. Grant

Mr. Zambrano
Mrs. Youngblood Brown
Ms. Benosky - ZOOM

Mr. Ferraina
Mrs. Dangler
Mr. Garlipp

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 8:22 P.M.**

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 8:22 P.M.

Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary